

## Leadership Search



Elementary Principal  
(Preschool - Grade 5)  
Yangon International School  
*Yangon, Myanmar*

Application Deadline: March 4, 2022  
Start Date: August 2022

ISS is pleased to conduct this full search.  
Learn more how ISS works with search committees around the globe to fill leadership positions.  
[www.iss.edu/services/administrative-recruitment](http://www.iss.edu/services/administrative-recruitment)

## Position Overview

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Yangon International School of Yangon, Myanmar seeks a new Elementary Principal (Preschool – Grade 5) to begin in August 2022. YIS seeks an experienced and enthusiastic leader of people to continue to build the elementary school program.

The Elementary School Principal serves as the instructional leader of Preschool to Grade Five and is responsible for the total operation of the Elementary School, including the administration and supervision of all phases of the instructional program and management of the facility. The Elementary School Principal shall provide leadership to the Elementary School staff and faculty, administrative and supervisory skills for the educational development of students and promote parent and community involvement.

### Scope of Responsibility

The principal directly supervises all staff assigned to Preschool to Grade 5.

### Reporting Accountability

The principal is directly responsible to the YIS Director.

### Qualifications and Experience

- A Master's Degree preferred with specialization in education, administration, or related fields.
- At least five years of relevant school teaching experience.
- Ability to establish and maintain effective working relationships with school stakeholders.
- Experience in implementing the current trends in education, standards-based curriculum and assessment, staff development, essential elements of instruction, and supervision.
- Personal qualities associated with good human relations and interpersonal relations.
- Qualities in shared decision-making skills in order to be an effective member of the leadership team.
- Ability to lead staff toward instructional improvement and conduct staff development sessions.
- Ability to prioritize, pay attention to detail, meet deadlines, and work effectively under pressure.
- Demonstrate a high level of commitment to education and professionalism.
- Experience working within cultures outside of your home culture.
- Fluency in both written and spoken English.
- Previous international school experience preferred.

## Major Duties and Responsibilities

- Coordinate and supervise all activities and programs conducted from Preschool to Grade Five.
- Evaluate the implementation of programs from Preschool to Grade Five and provide professional training as needed.
- Recruit high quality school faculty.
- Evaluate the performance of all faculty, guide improvement, and provide leadership as necessary.
- Contribute to school-wide leadership and planning as part of the leadership team.
- Oversee proper utilization of facilities.
- Be responsible for the overall achievement, welfare and conduct of students from Preschool to Grade Five.
- Promote and maintain strong parental and community involvement.
- Other duties as assigned by the School Director.

## Term of Employment

Two-year contract, 220 days per year.

## Salary & Benefits

Salary will be competitive and depend upon the qualifications and experience of the successful candidate.

\*This position description is designed to outline primary duties, qualifications, and job scope, but not limit the employee nor YIS to only the work identified.

Application instructions found on the final page of this announcement.

## Introduction

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Yangon International School has been providing local and expatriate students with a high standard of education for seventeen years. Most students come from Myanmar with the remainder coming from South Korea, Thailand, Japan, Bangladesh, India, Bhutan, Canada, and the United States. There are 45 faculty members and a support staff of 120. Most teachers are American or Canadian but there is a growing number of staff from Australia, India, New Zealand, South Africa, and the UK. Currently, there are a total of 311 students from Early Childhood to Grade 12 with approximately 100 students in the elementary school.

## Mission

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The YIS mission is to foster the development of the whole child, who is a participating global citizen and a lifelong learner: one who is academically well-prepared, socially responsible, culturally sensitive, and personally fulfilled. The students are the best representatives of this mission as they enter great universities and achieve success in a wide array of contexts. YIS has a fantastic community feel, this comes from the partnerships within the faculty and staff, and with the parents. If you enjoy seeing children succeed and want to work with a committed and professional staff, YIS is worth your consideration.

## The School

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Yangon International School continues to grow as a leader in international education in Myanmar. YIS knows that they will always be able to improve and enhance their work as educators and their culture is supportive of risk taking and innovation. Student-centered approaches are at the heart of how teachers work with each student - from early childhood to graduation. YIS follows a US curriculum using a combination of Common Core and other US standards.



## Team

Your colleagues in the Elementary School are keen to collaborate and the Leadership Team (Director, Principals, and Curriculum Director) is a cohesive and mutually supportive group. You will have a strong faculty who are eager to collaborate and take on leadership opportunities.

## Governance

Yangon International School is owned by U Tin Maung Win. He also owns and manages the ILBC schools with over 15,000 students spread across Yangon and Mandalay. YIS Mandalay is a sister school that opened in August 2020. U Tin is active and supportive in helping the school achieve its motto of Progress Through Education, while at the same time leaving the management of the educational program to the Leadership Team. YIS is an International School Services (ISS) managed school. That means that they work directly with ISS for payroll, international orders, professional development, and collaboration with other ISS schools. All of this adds up to a very enjoyable and rewarding professional experience.

## Location

YIS has been online since March 2020 in response to the Covid pandemic and the coup that took place on February 1, 2021. Myanmar has been able to vaccinate a large percentage of the population and is now beginning to reopen the country. Although the political instability continues and will for the foreseeable future, international schools in Yangon are reopening and are seeing a return of both Myanmar and expatriate families. Your family will enjoy living in Yangon and experiencing the incredible Myanmar culture. Yangon is a fascinating city with a vibrant history and a bright future. Your faculty live in apartments close to the school and you will have a house or apartment within a 5-minute walk of the school. This is a developing city where, despite the political insecurities, you can be safe and well cared for.



## Fast Facts

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Year Established	2004
Accreditation Agency	WASC
School type	Co-educational, private, college preparatory, PK-12
Language of Instruction	English
Tuition (2021-2022)	US\$9,000 - \$24,000
Total Enrollment	311
Average % Home Country Nationals	90%
Student Nationalities	Most students are Burmese nationals, although the student body grows more international as Yangon becomes more cosmopolitan
Number of Faculty	45
Faculty Nationalities	United States, Canada, Taiwan, Australia, South Africa, India, Bhutan, Brazil, and Myanmar

See the [Yangon International School website](#) to explore programs and other information.

## Application Instructions

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Effective Date: August 2022

Application Deadline: [March 4, 2022](#)

Dr. Beth Pfannl, ISS Vice President, Global Recruitment, will serve as the lead consultant for Yangon International School Elementary Principal search. She will be assisted by members of the ISS Administrative Search Team.

### **Instructions for Former Candidates**

If you have a previous account with ISS-Schrole Advantage or the ISS Admin Search Team and have not yet logged into ISS EDUrecruit here is the [link](#) to get started! You will need to use the email address associated with your ISS-Schrole Advantage account or your ISS Administrative Search account to access your new ISS EDUrecruit account. You will be prompted to update your password and accept the Terms and Conditions.

Once you are logged in, please select the following link to apply to this position:

[Yangon International School Elementary Principal](#)

### **Instructions for New Candidates**

If you are a new candidate to ISS, here is the [link](#) to register for an account so you can apply to this search. You are not required to pay for your profile in order to apply for this position. However, if you are interested in the \$75 candidate membership option, you can upgrade to a full membership at any time.

Once you are logged in, please select the following link to apply to this position:

[Yangon International School Elementary Principal](#)

### **Instructions for ISS EDUrecruit Candidates**

If you already have an ISS EDUrecruit account, [here](#) is the link to login.

Once you are logged in, please select the following link to apply to this position:

[Yangon International School Elementary Principal](#)

ISS has had a longstanding commitment to diversity, equity, inclusion, and justice. One step in our ongoing journey toward more antiracist behavior and outcomes is the removal of photos from candidate profiles. As such, we request the resume and cover letter you upload to your candidate profile not include your photo. \*

Our considerations:

- International Schools Services (ISS) is strongly committed to all aspects of child protection and safeguarding. Applications will be thoroughly and rigorously screened.
- International Schools Services (ISS) reserves the right to withdraw an applicant's candidacy if supervisory referees are not provided.
- International Schools Services (ISS) reserves the right to withdraw an applicant's candidacy at any time should information be forthcoming that may suggest the candidate is not suitable to progress in the process.
- Hiring is contingent upon a successful background check.

Applicants are asked to apply as early as possible, as International Schools Services (ISS) and Yangon International School reserve the right to close the selection process at any time.

**Be sure to use our new contact details if you require any assistance via this handy [form](#) – and remember, we are here to help you with any questions.**

\* ISS is committed to “Making a World of Difference” in the international education community. We are experiencing a catalytic moment in history and ISS has committed to addressing the systemic prejudices and biases in ourselves, in schools, and in organizations around the world. You can read more about our commitments [here](#).