

Leadership Posting

Director of Student Support (PK-12 Grade) The International School Nido de Aguilas *Santiago, Chile*

Application Deadline: January 13, 2023

Start Date: July 7, 2023

ISS is pleased to announce this leadership vacancy.

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Position Details

Position Name: Director of Student Support (PK-12 Grade)

Reports to: Head of School

Time commitment: Full-time

Position Summary: The Director of Student Support is responsible for the effective development, delivery, evaluation and refinement of student support services for preschool through grade 12. This person should have a strong background in building and maintaining systems based on school needs. This leadership position will have oversight over the EAL programs, Learning Support programs, and counseling. In addition, this position will develop and supervise the Accelerated English Academy and the Math Lab. Other responsibilities include directing the Student Support Team process across the school, managing the Learning Resource Center and ensuring child protection policies are in alignment with both international and local practices. The director will need to have a background in advising and guiding administration in the areas of academic, language and social-emotional needs including the development and management of multi-tiered systems of support. They will be responsible for collaborating with the administrative leadership team to continually develop, improve and maintain school policies and practices regarding student support at Nido de Aguilas. The Director of Student Support is responsible for collaborating with the Director of the National Plan to oversee Nido's Child Protection Policies and with the Head of School to oversee Nido's work around Diversity Equity Inclusion and Belonging (DEIB).

School Core Values

- **Engagement:** Approach life and work with complete attention, involvement and curiosity with the responsibility to make a positive difference in the world.
- **Ingenuity:** Exhibit creative problem solving through experimentation, collaboration, research, and play.
- **Adaptability:** Being able to adjust and thrive in a complex, rapidly changing environment
- **Generosity:** Ability to treat others with empathy, kindness, and respect in both word and action.
- **Happiness:** Demonstrate to pursue happiness as a life goal, with awareness that some of the journey will be difficult, requiring self-knowledge and fortitude.

Preferred Qualifications and Experiences

- Master's Degree or higher, preferably in special education, school psychology, school counseling and/or school administration
- 10 years experience as a teacher, school psychologist, counselor or educational supervisor
- Experience in coordinating and supervising Student Support Services programs
- Experience with inclusive practices and/or programs
- Experience with developing and managing Multi-Tiered Systems of Support (MTSS), Positive Behavioral Interventions and Supports (PBIS) and/or Response to Intervention (RTI) processes across all ages
- Excellent written and verbal communication skills





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- Strong team facilitation and problem-solving skills
- Cross-cultural experience/understanding
- High level of Spanish proficiency preferred

Skills

- Decisions, programs, and initiatives are based on the best interests of students
- Models a willingness to accept accountability in order to develop and grow
- Models compassion, humility, determination, honesty, grit, and passion
- Committed to developing highly collaborative, high-functioning teams
- Believes in shared decision-making and distributing authority, as appropriate
- Follows through and completes assigned tasks at exceptionally high levels
- Engages in work with integrity and a determination to achieve excellence

Main Duties and Responsibilities

- Provide leadership and oversight for Student Support programs across the school including learning support, EAL and counseling.
- Lead the SST process in all divisions to ensure it is effective and efficient.
- Continue to expand the role of the LRC to include occupational therapy, speech therapy and psychoeducational evaluations for Nido students.
- Improve and manage the transition of student services from division to division.
- Meet regularly with the PK12 and divisional support programs to provide leadership and guidance in order to foster a culture of shared beliefs.
- Recommend and develop policies, programs, and procedures essential to supporting the needs of all children.
- Collaborate with the Admissions Office for admission decisions, as needed.
- Collaborate with Admissions and Student Accounts offices to ensure student learning support levels and fees are current and up to date.
- Develop and maintain the Cost Center for Student Support Services.
- Participate in the recruitment, selection, assignment, and evaluation of staff in student support roles.
- Serve on the Admissions Committee for all students who may require support services.
- Advise the administrative team on the allocation of student support services and provide ongoing updates on program capacity.
- Work with administration and the Director of Teaching and Learning to ensure ongoing school-wide professional development for student support is effectively delivered.
- Work in conjunction with the National Plan Director to ensure compliance with local laws.
- Manage the ILP process, including collaborating with support teachers and classroom teachers to ensure a high degree of fidelity for accommodations.
- Work in conjunction with the National Plan Director and SCL Chair to oversee the Child Protection Policies at Nido.
- Oversee and work closely with the Head of School and DEIB coordinators to ensure Nido updates, refines and enforces all policies related to Diversity, Equity, Inclusion and Belonging.





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International School Nido de Aguilas is an equal opportunity employer. We thrive on being a diverse environment and seek the best talents who will contribute to generating an inclusive work environment. All qualified applicants will receive consideration for employment without regard to their gender, age, religion, race, ethnicity, marital status, cultural background, sexual orientation, languages, abilities, or any other personal characteristic.

Interested candidates should send their letter of interest along with their CV and reference list by January 13th 2023 to Ken Kunin, Head of School (kkunin@nido.cl).

