

LEADERSHIP SEARCH

Making A World of Difference



Interim Middle School Principal

Zurich International School

Application Date: March 28, 2025

Switzerland | Start Date: August 1, 2025

Interim Middle School Principal (2025-2026 School Year)

Zurich International School (ZIS) is a learning community of students, faculty, staff, and parents. At ZIS, educational excellence commits us to Learn, Care, Challenge, Lead. We provide a caring environment for the social, emotional, physical, and intellectual development of our students. We value diversity and plurality of voices and are committed to ensuring our students develop the intellect, skills and character to become caring individuals and adaptable and independent thinkers.

Zurich International School (ZIS) seeks an experienced and dynamic **Interim Middle School Principal** for the **2025-2026 school year**. This one-year position provides an opportunity to lead our grade 6-8 community while supporting a smooth transition to the school's long-term leadership structure.

The Interim Middle School Principal will be responsible for fostering a positive, inclusive, and student-centered learning environment, leading a talented team of educators, and collaborating closely with school leadership to align with the broader mission and vision of ZIS.

Key Responsibilities:

- **Strategic & Instructional Leadership**
 - Provide **strong instructional leadership** to support high-quality teaching and learning.
 - Guide the division focusing on student engagement, well-being, and high expectations.
 - Use **data-informed decision-making** to monitor student progress and inform instructional strategies.
- **Community & Student Well-Being**
 - Foster a culture of **belonging, inclusion, and well-being** for students and staff.
 - Serve as the primary advocate for middle school students, ensuring their **academic, social, and emotional needs** are met.
 - Engage parents as partners in student learning and well-being through **effective communication and community-building initiatives**.
- **Faculty & Staff Development**
 - Lead, support, and inspire a team of passionate educators through **coaching, feedback, and professional development**.
 - Foster a collaborative, high-trust environment that promotes **innovation and continuous growth**.

- Supervise and evaluate faculty and staff to ensure high standards of teaching and professional excellence.
- **Operational & School Leadership**
 - Oversee the **day-to-day operations** of the middle school grades, ensuring a safe and structured learning environment.
 - Work closely with the Director and Senior Leadership Team to align the division's goals with the **strategic direction of ZIS**.
 - Manage the Middle School budget and resources efficiently and effectively.
 - Ensure smooth transitions for incoming and outgoing students and faculty.

Qualifications & Experience:

- Proven leadership experience in an international or independent middle school setting.
- Deep understanding of **adolescent development and best practices** in teaching and learning.
- Strong background in **curriculum development, student well-being, and faculty development**.
- Demonstrated ability to foster **a positive and inclusive school culture**.
- Excellent **communication, collaboration, and decision-making skills**.
- Experience managing **change, transitions, and complex school dynamics**.

Preferred Attributes:

- Ability to **build strong relationships** with students, faculty, and families.
- Adaptability and resilience in a dynamic, fast-paced school environment.

Application Process

Interested candidates should submit a **cover letter, CV, and references**. Please apply to ZIS directly by **March 28, 2025** using our online system through the employment page of our school website www.zis.ch

We look forward to welcoming a **collaborative, student-focused, and experienced leader** to join our ZIS community for this important interim role!