

Director of Advisory Services – International Schools Services (ISS)

International Schools Services (ISS) is seeking a **Director of Advisory Services** to support the continued growth, development, and professional delivery of ISS Advisory & Operations Services.

This is a strategic, client-facing role for an experienced international education leader, consultant, or education-sector professional who can help ISS identify school needs, develop advisory offerings, manage pipeline opportunities, support proposal and pricing development, and serve directly as a consultant in areas of expertise.

The Director will work closely with the Vice President for Advisory & Operations Services and will support engagements in areas such as:

- Strategic planning
- Governance development
- Enrollment and market advisory
- Feasibility studies
- Academic consulting
- Leadership search and transition support
- HR or other targeted advisory services

The role requires strong relationship management skills, comfort working with boards and senior leaders, and the ability to manage complex, multi-stakeholder projects from concept through delivery.

Required qualifications include:

- Appropriate degree in education, educational leadership, business, or related field
- Experience in an area such as executive recruitment, school consultation, strategic planning, organizational leadership or organizational development within international schools or comparable organizations
- Minimum of five years of leadership experience in international education or entrepreneurial settings
- Proven ability to engage effectively with boards, heads of school, school management, ownership groups, and senior stakeholders
- Experience managing complex projects and client relationships

This is an exempt, remote role requiring reliable internet access, with flexible core working hours. This role will require moderate travel to schools, conferences, and sites for potential schools.

ISS offers a comprehensive benefits package, including generous paid time off, company contribution to a 403(b), and comprehensive health insurance.

To apply, please submit in one consolidated PDF:

- Letter of Interest (no more than 1 page)
- Current CV / résumé (no more than 2 pages)
- Reference contacts of three supervisors (including most recent)

Applications should be submitted to:

- **Dr. Tom Hawkins, Vice President**
- Email: **AOShire@iss.edu**
- Deadline for applications: **July 27, 2026**
- Start date: **Mid-August 2026** (or as soon as possible thereafter)

ISS is looking for a thoughtful, entrepreneurial, and client-centered professional who can help shape and deliver high-quality advisory services for international schools around the world.