

Leadership Posting

School Director International School Frankfurt Rhein-Main *Frankfurt, Germany*

Application Deadline: July 31, 2023

Start Date: August 2023

Position: School Director

ISF International School Frankfurt Rhein-Main (ISF), a member of the global SABIS® Network, is a private, full-day school serving students from Kindergarten/Pre-school to Grade 12 using English as the language of instruction. ISF offers students a structured, internationally oriented, college-preparatory curriculum that emphasizes the core subjects of English, mathematics, German, and the sciences. The ISF community is truly international, proudly educating students from more than 50 countries.

Frankfurt Rhein-Main, Frankfurt, Germany

SABIS® is a global education network that has an active presence in 20 countries on five continents. Schools in the SABIS® Network educate over 70,000 students and implement a proven, proprietary system. SABIS® Network schools provide students with a top-quality education that prepares them for success in university and in life.

Students at ISF benefit from:

- A challenging academic program with built-in student support
- English as the language of instruction by native-speaking teachers
- Preparation for local and international external exams
- Enriching SABIS Student Life Organization®
- Cutting-edge education technology in the classrooms
- State-of-the-art facilities

We are looking to hire a qualified, highly motivated school director with excellent education management skills to lead ISF.

As an outstanding leader, you will be required to:

- I. Uphold the principles and values of the school and SABIS® at all times.
- II. Ensure the image of the school is kept to the highest standard as per the SABIS® requirements.
- III. Foster a school environment conducive to a proper and full implementation of the SABIS® Educational System.
- IV. Provide direction and manage school employees in the performance of their assigned tasks.
- V. Monitor and manage all academic issues through classroom observations, meeting with Academic Quality Controllers, analysing results using SABIS® software tools in order to develop improvement plans in the ongoing support of students and teachers.
- VI. Ensure that the SABIS® Student Life Organization in the school is running and managed efficiently and effectively.

- VII. Oversee the process of enrolling new students to the school in coordination with the relevant parties and SABIS® management to ensure successful attainment of targeted annual enrolment.
- VIII. Oversee the staff recruitment process in coordination with the relevant parties and SABIS® management to ensure the hiring and retention of the most competent candidates.
- IX. Develop reports when needed such as, but not limited to, accreditation reports, management reports, etc.

Recommended Qualifications:

- Master's degree in education or equivalent
- Minimum of 10 years of experience as a school leader
- Teaching certificate is a plus
- Fluent English is a must, knowledge of German is a plus
- Experience in SABIS® school management is preferred

Employment Requirements:

The candidate should meet all employment requirements including, but not limited to, country and local education and certification requirements, reference checks, and criminal background checks.

Application Process

If you believe that you can make a difference in the lives of our students and lead ISF, then we would like to hear from you. Please send a CV and letter of application to Mrs. Fadia Issa at fissa@sabis.net.