

Leadership Posting

Interim Senior School Principal Branksome Hall Asia

Jeju Island, South Korea

Application Deadline: March 15, 2024

Start Date: August 1, 2024



Branksome Hall Asia

Interim Senior School Principal

Job Description
February 2024

Introduction

Overview

Branksome Hall Asia is dedicated to promoting values of innovative thinking, global social awareness, and self-sufficiency, helping students push the limits of what they can achieve. A sister school of the renowned Branksome Hall in Toronto, Canada, Branksome Hall Asia empowers over 1200 students in grades JK-12 to be the leaders of tomorrow.

Branksome Hall Asia, opened in 2012 on Jeju Island, South Korea, builds upon the strong, established traditions of Branksome Hall Canada, founded in 1903, and its exemplary reputation for a liberal arts curriculum and approach to education that prepares students to be lifelong learners and leaders.

Situated on a remarkable modern campus, Branksome Hall Asia enrolls both boarding and day students who follow the full International Baccalaureate (IB) curriculum JK-12 and have the opportunity to experience a wide range of programs in the arts, athletics, technology, and community service. The strength of the IB program, combined with the school's commitment to empowering students, makes Branksome Hall Asia a truly remarkable place to live, learn and work.

MISSION

Each day, we challenge and inspire students to love learning and to shape a better world.

VISION

To be the pre-eminent educational community of globally minded learners and leaders.

CORE VALUES

Care, Collaboration, Excellence

The Senior School

Our Program

The Senior School (Grades 9-12) provides an exemplary university preparatory program. Branksome Hall Asia remains dedicated to support students to become confident, capable students inspired to meet life's challenges with intelligence, sensitivity, and courage. The IB advantage, leadership through service, and the residential program are distinguished features of the Senior School experience.

The IB Diploma Program, recognized for its excellence by colleges and universities worldwide, offers a coherent program including English, a second language, social sciences, science, math, and the arts. Technology is integrated into all areas of the curriculum. Students also enroll in specialized product design, computer science, digital design, or design technology courses. Senior School students are encouraged to identify and pursue their passions as they select from a variety of elective offerings, including theater, film studies, business management, economics, Chinese Ab Initio, among many others. Mother tongue courses are provided in Korean and Chinese. Over 90% of Branksome Hall Asia graduates earn the prestigious bilingual IB diploma. Korean History and Social Studies courses are also offered. Branksome Hall Asia students graduate with the IB diploma, Branksome Hall Asia diploma, and Korean High School diploma, providing them access to the best universities worldwide.

The environment in the Senior School – and throughout Branksome Hall Asia – reinforces the development of self-esteem, self-confidence, analytical skills, teamwork, and celebrates diversity.

Prior to the 2023-24 school year, Branksome Hall Asia was an all-girls' secondary school. However, this academic year witnessed a significant milestone as we welcomed male students in Grades 6 and 7 onto campus. We are enthusiastic about the gradual expansion of boys' enrollment in the upcoming years, following our plan to introduce one additional boys' grade each year.

With the inclusion of boys in the Middle School and eventually into the Senior School, we will be implementing the "diamond model" system. Under this framework, the Junior School (Grades JK Prep to 5) will remain co-educational, the Middle School (Grades 6 - 9) will adopt a single-sex education approach, and the Senior School (Grades 10 - 12) will return to a co-educational format.

School Life

Our Boarding

Branksome Hall Asia's purpose-built Boarding Houses are designed to enable students from around the world to live together and thrive. The Boarding program is offered to students in grades 6 through 12 and provides opportunities for students to develop self-efficacy and a strong sense of family and community. There is a high expectation of personal responsibility and value for international-mindedness. A large percentage of the student body are Korean with approximately 15% Chinese or other international nationalities.

Our Co-curricular

The school's innovative co-curricular program, CASE (Creativity, Activity, Service, and Enrichment Activities) provides extensive opportunities for students to explore their areas of interest in the arts, athletics, and community service. Students participate in artistic endeavors, including theatrical and musical productions, Korean calligraphy, digital storytelling, symphony orchestra, and much more. Students develop their athletic and sportsmanship skills via a host of team sports and clubs, including badminton, volleyball, tennis, basketball, soccer, golf, swimming, skating, cross country, hockey, and track and field. Students develop their leadership through service skills and become actively engaged citizens with a local and global outlook. They further discover and pursue their passions and interests through clubs such as yearbook, public speaking, creative writing, language clubs, robotics academy, World Scholar's Cup, among many others.

The Campus

Our Facilities

The School's award-winning campus is surrounded by natural beauty and culture. The intentional design of the campus embodies the school's ethos and provides a landscape for learning where the environment reflects the integration of structure and landscape. The school's facilities include an Olympic-sized pool and ice rink, fitness center, tennis courts, golf green, and fields. Eight fully outfitted science labs and 4 spacious art studios are housed in the STEM-V Center with design studios and adjacent breakout spaces. The state-of-the-art Performing Arts Center includes a 370-seat theater, spacious studios, practice rooms, TV and recording studios, and a Black Box theater.



Jeju Island

One of the nine provinces of South Korea, Jeju Island is known for its natural beauty and miles of seashore. A popular vacation destination, the island welcomes over 10 million visitors annually. Much of the island is a designated national park, and attracts many looking to explore its natural attractions and hike its dormant volcano. A UNESCO World Heritage site, the 700 square miles of island features extensive hiking and riding trails, as well as "the finest lava tube system of caves anywhere."

The island is a unique and beautiful place to work and live. Jeju is a 50-minute flight from Seoul and other major Asian cities. The flight from Seoul to Jeju is the most frequently traveled domestic route in the world, bringing many visitors and a busy island economy for its half-million residents. Branksome Hall Asia's modern campus blends technology with an appreciation for nature, celebrating both tradition and innovation on Jeju Island.



The Position

Title: Interim Senior School Principal

Reports to: Deputy Head of School

Functional relationships: Senior Leadership Team, Directors of Teaching & Learning and Student Support Services, Faculty, Staff, Students, and Parents

Length of Term: 1-year contract

Position Summary

Following our Senior School Principal's unexpected departure, we seek to appoint an Interim Senior School Principal commencing August 2024. If the selected candidate is available to start before August, we are flexible in advancing the commencement date to cover the remainder of the current academic year. The interim position is anticipated to last one year, during which time we will conduct a thorough search for a permanent Senior School Principal. Should the Interim Senior School Principal express interest, they may be considered for the permanent position.

With strong communication and collaboration skills as well as a proven ability to build a caring rapport with students, faculty, staff, and parents; the successful candidate will collaborate with a passionate and committed team, working closely with the Senior Leadership Team, DP Coordinator, MYP Coordinator, Instructional Leaders, Middle School and Senior School Teachers, Teacher Interns and Educational Assistants.

The Senior School Principal provides professional leadership and direction to all faculty and staff who work within the Senior School. The Senior School Principal will foster a holistic, forward-thinking, dynamic learning environment by providing visionary leadership in a collaborative manner.

The Senior School Principal is responsible for all matters relating to Senior School education at Branksome Hall Asia, especially the standard of achievement, the curriculum, and the quality of teaching and learning.

Duties and Responsibilities

Leadership

- Provide strategic direction for the development of the Grade 9 & 10 MYP curriculum and the implementation of the DP curriculum
- Provide strategic direction for the development and enhancement of university counseling services
- Lead and oversee the management of senior school faculty and staff
- Contribute, as part of the Senior Leadership Team, to the strategic development of BHA
- Liaise with partner schools locally and globally
- Collaborate with the Senior Leadership Team, Director of Teaching & Learning, and Director of Student Support Services to ensure consistency and continuity across BHA.

Development and Deployment of Faculty and Staff

- Exercise creative, effective and efficient deployment of faculty and staff to maximize benefits for students
- Oversee staff development and performance management of Senior School faculty
- Oversee the development of core instructional practices in the Senior School
- Recruit and onboard competent, committed, and caring faculty
- Model the IB Learner Profile
- Oversee the collaborative planning activities of faculty

Curriculum Leadership

- Oversee the development of the IB Middle Years and Diploma Programmes within all academic departments
- Work with the Senior Leadership Team to ensure curriculum continuity through all three IB Programmes (PYP, MYP, and DP)
- Lead and organize the curriculum development and assessment of the Diploma Programme
- Lead discussions of pedagogy and develop inquiry-based learning and projects across subject areas and grades
- Ensure the curriculum promotes intercultural understanding and international mindedness

Standards of Achievement

- Ensure that the aims and holistic values of Branksome Hall Asia are translated into high standards
- Develop, monitor, evaluate, and continuously improve systems to provide academic, language and pastoral support for students
- Create an ethos of high expectations for faculty and students
- Foster a supportive, disciplined, and nurturing program for all senior school students

Teaching and Learning

- Model teaching of the highest quality
- Support the development and implementation of the IB Approaches to Teaching & Learning
- Help create a learning community in which all members have a desire to inquire, evaluate, and challenge thinking
- Inform parents of the approaches to teaching and learning implemented in the Grade 9, 10, 11, and 12 programs at Branksome Hall Asia
- Oversee the quality assurance of teaching and learning in the Senior School

Collaboration

- Oversee the welfare and guidance procedures for students in the Senior School program
- Manage faculty, staff and resources, including cover teachers, to ensure smooth and effective daily operation of the Senior School
- Develop and refine systems of operation in the Senior School and liaise with boarding faculty to focus on educational and pastoral care priorities
- Oversee community participation programs, community links and CAS/CASE service activities in the Senior School

Wider Role

- Serve as an active collaborator in educational policy development
- Cooperate with other senior leaders to ensure consistent development and application of school policies and practices
- Promote research into aspects of international education
- Commit to one's own professional development as a leader.
- Perform other duties which may reasonably be assigned by the Deputy Head of School or Head of School

Experience and Qualifications

The Interim Senior School Principal will have proven school leadership experience, be committed to the education and positive school experience of students, parents, faculty and staff, and demonstrate understanding for and affinity with the particular developmental needs and attributes of the Senior School student.

The ideal candidate will possess the following attributes and qualifications:

- Share the vision, mission and core values of the School
- Hold a Master's degree and/or Administrative Qualifications
- Have experience in international education and a demonstrated understanding and commitment to the IB
- Five or more years of experience in an international educational leadership role (High School/Senior School Principal experience, preferred)
- Demonstrate a cohesive, supportive, and progressive approach to leadership for faculty, staff, and students
- Cultural awareness, empathy, and diplomacy
- Strong communication skills: written and oral
- Exemplary interpersonal relationships
- High level collaborative skills
- Creativity and solutions-focused thinking
- Passion, energy, optimism, and a genuine interest in and commitment to inspire and serve students and parents, and the wider community

In addition to the above qualifications and experience, we are seeking an educational leader that is HUMBLE, GRACIOUS AND KIND.

Compensation

Compensation for this position will be commensurate with the responsibilities of the position and is competitive globally. Benefits include furnished housing, annual travel, and health care insurance.

If you enjoy...

- Engaging in outdoor activities such as golfing, hiking, running, biking, swimming, surfing, kite surfing, windsurfing, snorkeling, scuba diving, camping, and fishing
- Admiring breathtaking sunsets and sunrises
- Savoring fresh seafood and indulging in delicious Korean BBQ
- Exploring unique coffee shops and microbreweries
- Experiencing the beauty of all four distinct seasons
- Relaxing on pristine beaches
- Immersing yourself in museums, cultural activities, and art galleries
- Uncovering geological wonders such as lava tubes, oreums, hexagonal columns, mountains, and volcanic cones
- Having access to excellent medical care
- Enjoying convenient travel within Asia
- Residing in a low-crime, exceptionally safe community
- Saving money while enjoying a high standard of living

...then consider a career at Branksome Hall Asia

How to Apply

Interested and qualified candidates should submit ONE electronic .pdf file to recruitment@branksome.asia, by **March 15, 2024** with the following materials included:

- Formal cover letter for the position
- Current resume
- Statement of educational philosophy and leadership practice, no longer than 1 page
- List of 3 references with name, title, phone number and email address

Applicants are encouraged to apply as early as possible, as Branksome Hall Asia reserves the right to close the selection process at any time.

School Address and Contact Information

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Email: recruitment@branksome.asia

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Application Instructions

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The school reserves the right to close the application process earlier than the above noted date based on the candidate pool and evolving recruiting timelines.