

Leadership Posting

Secondary Principal Istanbul International Community School *Istanbul, Turkey*

Application Deadline: November 21, 2022

Start Date: August 1, 2023

**Secondary Principal
Istanbul International Community School
Istanbul, Turkey**

Position Posted: October 15, 2022

Deadline: November 21, 2022

IICS seeks a Secondary School Principal to begin on August 1, 2023

IICS Past & Present (General Background)

Founded in 1911 as Robert College Community School with the aim to educate the children of the Robert College faculty, the school has maintained a century-long tradition of academic excellence. Today, IICS is an independent, non-profit, fully accredited school (CIS/NEASC), authorised to offer all three IB programs. IICS offers a progressive and forward-thinking education, a collaborative and friendly work environment, and a focus on strong student-teacher relationships. IICS strongly believes in its mission, vision, and philosophy and that all decisions be made with those in mind for the benefit of its students.



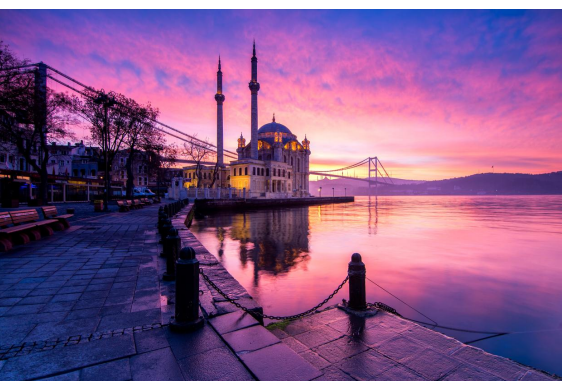
Integrity **I**nquisitiveness **C**aring International Mindedness **S**

Through its challenging curriculum and strong staff-student relationships, IICS provides a caring environment that inspires each student to excel and to be inquisitive, creative, compassionate, balanced and internationally-minded.

IICS currently enrolls 471 students representing 60+ nationalities from Early Years 3 through Grade 12 on two separate campuses (Marmara, Hisar). The secondary school is located on the Marmara Campus, a purpose-built facility with more than 16 hectares (40 acres) of land. Opening in 1999, the picturesque campus is situated among the rolling hills west of Istanbul just a few hours drive from both the Greek and Bulgarian borders.

IICS offers a myriad of athletic, fine and performing arts, academic, and leadership opportunities for students who participate in both CEESA (Central and Eastern Europe Schools Association) and TISL (Turkish International School League). In addition, IICS actively supports and participates in CEESA professional development conferences and workshops for teachers.





Location

Istanbul is **the only transcontinental city in the entire world**. On the western side of the Bosphorus Strait, you're in Europe, but if you cross to the other side then you're setting foot in Asia! Istanbul is a city that **wears its cultures and history well, blending them into an exciting city that has much to offer travellers from around the world**. Founded during Neolithic times, Istanbul today is a modern city that remains true to its historic heritage through its Byzantine monuments and ancient bazaars.

Turkey is a mesmerizing country known for its history, culture, gastronomy, and diverse geography. Travel opportunities within the country are plentiful while Istanbul serves as a central hub for travel to almost any destination in the world.



Position Summary

The Secondary School Principal is the educational leader for both middle and high schools (Grades 7-12). The candidate will need to effectively develop positive relationships with staff, students, parents and members of the international community while maintaining a high level of accountability.

Significant time and effort will focus on implementing appropriate aspects of the strategic plan and previous accreditation report recommendations. The principal will be a champion for an inclusive and safe work and school environment, promoting IICS core values. They will need to actively promote new and innovative instructional practices including effective use of technology as a tool for instruction and communication.

Reporting directly to the Head of School, the Secondary School Principal will be a member of the Academic Leadership Team. Whereas a full job description will be provided to short-listed candidates, the principal will also be responsible for;

- Recruiting and retaining best fit staff members
- Providing leadership and training for assistant principal, coordinators and department heads
- Supervising the evaluation of secondary staff members
- Managing the secondary operational budget
- Developing professional development opportunities
- Participating in the admissions process

Required Qualifications

- Masters Degree in Educational Leadership (or comparable)
- Administrative certificate or endorsement
- Previous experience as principal or assistant principal
- Minimum 5 years teaching experience

Preferred Experience & Skills

- 3+ years leadership experience
- 5+ years teaching
- International school experience
- In-depth knowledge and experience in the MYP and DP
- Proven relationship builder with students, staff and school community
- Progressive and forward-thinking leader
- Active participant and supporter of athletics and extracurricular activities

Salary & Benefits

Salary and benefits (tax-free) are highly competitive with significant savings potential. Benefits include furnished housing, international and local health insurance, retirement contribution, annual home leave, annual airfare, moving allowance and tuition benefits for two qualified school-age dependents (EY3-Grade 12).

Application Procedures

Those interested in this IICS leadership opportunity are encouraged to submit an application package via email, no later than the **21st of November**. Candidates should submit the following information in the format requested:

- A letter of application, no longer than one page, explaining why you are interested in this leadership position.
- A current resume not exceed two pages.
- A personal statement of educational philosophy not to exceed two pages.
- A list of references who have served as an immediate supervisors to include current email addresses and telephone numbers.
- A maximum of three letters of reference (scanned at low resolution) that may already be in your possession.



**ISTANBUL
INTERNATIONAL
COMMUNITY
SCHOOL**

Please note that all application materials must be scanned into a single pdf attachment of 4MB or less and sent to the **IICS Leadership Search Committee** at the following email address iicsrecruitment@iics.k12.tr

The review of candidates will begin upon receipt of application packages. In the event an outstanding candidate is identified in the search process before the closing date, IICS reserves the right to proceed with interviews, on-campus visits, and making an appointment before the deadline to bring the search to a close. Therefore, interested candidates are encouraged to apply at the earliest possible time.

Leadership Posting

Instructions

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