

Leadership Posting

Vice Head of Secondary School The Dewey Schools *Hanoi, Vietnam*

Application Deadline: April 4, 2021

Start Date: June 1, 2021



SCHOOL INTRODUCTION:

The Dewey Schools system is a young and rapidly expanding system of schools, striving to create and maintain the premier bilingual schools in Vietnam. TDS provide education that inspires creativity and fosters a strong sense of identity to help students embrace a life that reaches its full potential. TDS has a vision to serve the community with dedication and professionalism.

The Dewey School's flagship bilingual school is located in Hanoi and has just relocated to a new, purpose-built campus in the Starlake development. TDS is seeking a new Vice-Head of Secondary School the Starlake Campus.

CAMPUS & FACILITIES:

The Starlake Campus of The Dewey Schools is now ready for occupancy. The new facility is a purpose-built campus complex designed to enhance student safety and security and to facilitate student-centered and active learning; to be developmentally and age appropriate; and to be accessible and comfortable.

VICE-HEAD OF SECONDARY SCHOOL

POSITION OVERVIEW:

Reporting to the Head of School, the Vice Head of Secondary School will be a leader of learning and an exemplary educator with excellent interpersonal and organizational skills. The role has responsibility for the development and implementation of sound curriculum practices and the organizational aspects of the day to day running of the secondary school.

The Deputy will work collaboratively with the teaching staff

to enable the delivery of innovative learning programs that inspire our students to love learning and attain their personal best.

Strong academic leadership will be matched by the sensitive care of students and colleagues. The Deputy Head of Middle School is a member of the School's Senior Leadership Team and is expected to support and participate in the co-curricular life of the school.





THE DEWEY SCHOOLS
STARLAKE CAMPUS

VICE-HEAD

OF SECONDARY SCHOOL

POSITION ACADEMIC & PROFESSIONAL QUALIFICATIONS:

The ideal candidate will have the following academic and professional qualifications:

- Bachelor's and Master's Degrees in an education-related field
- Professional certification
- English fluency as a native speaker
- Microsoft Office competency
- Leadership and management skills
- Problem-solving skills
- Communication and relationship-building skills with students, teachers, and parents
- Three years of experience or more in the position of department or division head (or similar)
- Dedicated and passionate about working in a high performing school environment.

the right to close the selection process as soon as the ideal candidate is identified and contracted.

Effective Date: June 1, 2021

Individuals who are interested in this position are invited to visit the school's website (www.thedeweyschools.edu.vn), send your CV / resume to Dr. David A. Wells (School System Board Chair) at david.wells@educoco.edu.vn.

SALARY AND BENEFITS:

Salary is commensurate with qualifications and experience of the successful candidate.

Benefits will be discussed with candidates, as well as bonuses that are offered and administered according to company policy.

APPLICATION INSTRUCTIONS:

Application Deadline: April 4, 2021
- Please submit required information as early as possible, as TDS reserves



“EDUFIT EDUCATION TODAY, LEADERS TOMORROW”
FOUNDATIONAL DECLARATIONS (PARENT COMPANY)



CHARTER STATEMENT:

We declare the possibility of providing innovative and trusted education services to elevate Vietnam. We stand for the values that honor and inspire our students. We are committed to breakthroughs that develop sustainable education, using a business model that makes it all possible. We can be counted on to work with dedication.

- We are Edufit, global educators committed to contributing to our community.
- We are dedicated, courageous, and persistent.
- We commit to working with Integrity.
- We pledge to never stop transforming ourselves.
- We respect diversity.
- We encourage creativity.
- We can be counted on to develop students' character and capabilities.

VISION STATEMENT:

Edufit is a pioneering education corporation, delivering world-class education.

The Dewey Schools are an integral part of the leading international school system in Vietnam, bringing world-class education to generations of students. We realize our vision through the following aspects:

- Providing students with a high-quality bilingual education.
- Opening the door of integration with the international community.
- Serving the community with enthusiasm and professionalism.
- Participating and positively influencing the world around us.

MISSION STATEMENT:

Our purpose is to empower and enable generations with the necessary knowledge and skills to master world changes and be leaders that positively impact communities wherever they are.

THE DEWEY SCHOOLS

THE PIONEERING SCHOOL OF INQUIRY, INNOVATION AND IMPACT

CORE VALUES:

Integrity:

Honoring our word; and Being responsible for our actions.

Passion: Being passionate about innovation and creative thinking; Being enthusiastic about leading the way in education; and Sharing the passion and enthusiasm with others.

Generosity: Helping and supporting each other; Respecting the diversity of the staff and the skills and qualities they have; and Contributing to the community.

Life-long Learning: Continuing to learn and develop our skills to grow as leaders; Learning from each other; Creating and maintaining a positive attitude toward learning for personal and professional development.



ACCREDITATION:

The Dewey School Starlake has been approved and accepted as a member of the Council of International Schools and has initiated the CIS accreditation process.



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Instructions

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