

Leadership Search



Secondary Principal (grades 6-12) Yangon International School

Yangon, Myanmar

Application Deadline: May 15, 2020
Start Date: August 2020

ISS is pleased to conduct this full search.
Learn more how ISS works with search committees around the globe to fill leadership positions.
www.iss.edu/services/administrative-recruitment

Introduction

Yangon International School has been providing local and expatriate students with the highest standard of education for sixteen years. Most students come from Myanmar with the remainder coming from South Korea, Thailand, Japan, Bangladesh, India, Bhutan, Canada and the United States. There are 62 faculty members and a support staff of 165. Most teachers are American or Canadian but there is a growing number of staff from Australia, India, New Zealand, South Africa, and the UK. Currently, there are a total of 453 students from Early Childhood to Grade 12 with approximately 300 students in the secondary school. The school is expanding its current facilities while at the same time building a new purpose-built campus scheduled to be ready at the start of the 2021-22 school year.



Mission

The YIS mission is to foster the development of the whole child, who is a participating global citizen and a lifelong learner: one who is academically well-prepared, socially responsible, culturally sensitive, and personally fulfilled. The students are the best representatives of this mission as they enter great universities and achieve success in a wide array of contexts. The Secondary School has a fantastic community feel, and the students have achieved outstanding results in their AP classes. This comes from the partnerships within the staff, and with the parents. In 2021, YIS looks forward to phasing out our AP courses and introducing the IB Diploma Programme. If you enjoy seeing children succeed and want to work with a committed and professional staff, YIS is worth your consideration.



The School

Yangon International School continues to grow as a leader in international education in Myanmar. YIS knows that they will always be able to improve and enhance their work as educators and their culture is supportive of risk taking and innovation. Student-centered approaches are at the heart of how teachers work with each student - from early childhood to graduation. YIS follows a US curriculum using a combination of Common Core and other US standards.



Team

Your colleagues in the Elementary School are keen to collaborate and the Senior Leadership Team (Director, Principals, and Curriculum Director) is a cohesive and mutually supportive group. You will have an Assistant Principal as well as a newly appointed IB Coordinator to work with and a strong faculty who are eager to collaborate and take on leadership opportunities.

Governance

Yangon International School is owned by U Tin Maung Win. He also owns and manages the ILBC schools with over 15,000 students spread across Yangon and Mandalay. YIS Mandalay is a sister school that will open in August 2020. U Tin is active and supportive in helping the school achieve its motto of Progress Through Education, while at the same time leaving the management of the educational program to the Senior Leadership Team. YIS is an International School Services (ISS) managed school. That means that they work directly with ISS for payroll, international orders, professional development, and collaboration with other ISS schools. All of this adds up to a very enjoyable and rewarding professional experience.



Location

Your family will enjoy living in Yangon and experiencing the incredible Myanmar culture. Yangon is a fascinating city with a vibrant history and a bright future. Your faculty live in apartments close to the school and you will have a house within a 5-minute walk of the school. This is a developing city where you can be safe and well cared for.

Fast Facts

Year Established	2004
Accreditation Agency	WASC
School type	Co-educational, private, college preparatory, PK-12
Language of Instruction	English
Tuition (2019-2020)	US\$9,000 - \$22,070
Total Enrollment	500
Average % Home Country Nationals	80%
Student Nationalities	Most students are Burmese nationals, although the student body grows more international as Yangon becomes more cosmopolitan
Number of Faculty	68
Faculty Nationalities	United States, Canada, Taiwan, Australia, New Zealand, South Africa, Ireland, India, Bhutan, Brazil, and Myanmar

See the [Yangon International School website](#) to explore programs and other information.

Position Overview

Yangon International School of Yangon, Myanmar seeks a new Secondary Principal (grades 6-12) to begin in August 2020. YIS seeks an experienced and enthusiastic leader of people to continue to build the secondary school program.



The Secondary School Principal serves as the instructional leader of grades 6-12 and is responsible for the total operation of the Secondary School, including the administration and supervision of all phases of the instructional program and management of the facility. The Secondary School Principal shall provide leadership to the Secondary School staff and faculty, administrative and supervisory skills for the educational development of students and promote parent and community involvement.

Scope of Responsibility

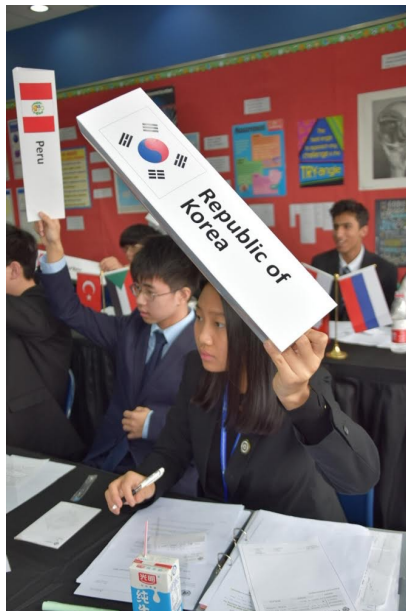
The Principal directly supervises all staff assigned to grades 6-12.

Reporting Accountability

The Principal is directly responsible to the YIS Director.

Qualifications and Experience

- A Master's Degree preferred with specialization in education, administration, or related fields.
- At least five years of relevant school teaching experience.
- Ability to establish and maintain effective working relationships with school stakeholders.
- Experience in implementing the principles and current trends in education, standards-based curriculum and assessment, IB DP, staff development, essential elements of instruction, and supervision.
- Personal qualities associated with good human relations and interpersonal relations.
- Qualities in shared decision-making skills in order to be an effective member of the leadership team.
- Ability to lead staff toward instructional improvement and conduct staff development sessions.
- Ability to prioritize, pay attention to detail, meet deadlines and work effectively under pressure.
- Demonstrate a high level of commitment to education and professionalism.
- Experience working within cultures outside of your home culture.
- Fluency in both written and spoken English.
- Previous experience as a principal preferred.



Major Duties and Responsibilities

- Coordinate and supervise all activities and programs conducted in grades 6-12.
- Evaluate the implementation of programs in grades 6-12 and provide professional learning as needed.
- Recruit high quality school staff.
- Evaluate the performance of all staff, guide improvement, and provide leadership as necessary.
- Contribute to school-wide leadership and planning as part of the leadership team.
- Oversee proper utilization of facilities.
- Be responsible for the overall achievement, welfare and conduct of students in grades 6-12.
- Promote and maintain strong parental and community involvement.
- Other duties as assigned by the School Director.

Term of Employment

Two-year contract, 220 days per year.

Salary & Benefits

Salary will be competitive and depend upon the qualifications and experience of the successful candidate.

*This position description is designed to outline primary duties, qualifications, and job scope, but not limit the employee nor YIS to only the work identified.

Application Instructions

Effective Date: August 2020

Application Deadline: May 15, 2020

ISS Vice President for Administrative Searches & Governance Services, Dr. Beth Pfannl, will serve as the lead consultant for the Yangon International School Secondary Principal search. She will be assisted by Ms. Ashley Wotowey and other members of the ISS staff.

In one PDF document, please send a formal letter of interest (cover letter) outlining how your experiences and philosophy will allow you to meet the responsibilities of the position along with your CV to bpfannl@iss.edu and copy awotowey@iss.edu. You will be contacted by Ashley Wotowey regarding the next steps to follow for consideration.

Applicants are asked to submit their letter of interest and CV and complete all necessary application steps as early as possible, as ISS and YIS reserve the right to close the selection process at any time if an ideal candidate is found.