



INTERNATIONAL
SCHOOLS SERVICES

Making a world of difference

Founding Head - International Division
Advanced Education Academy
Shenzhen, China

Deadline: Friday, November 9, 2018



Introduction

International Schools Services (ISS) is pleased to announce its newest partnership with Advanced Education Academy in China. AEA will serve high achieving Chinese students in a Chinese-English bilingual environment taught by highly qualified Chinese and Western teachers. ISS is conducting a global search for a Founding Head - International Division to lead the opening of the school.

The School

At its opening in August 2019, AEA will provide an elementary program in Grades 1 and 2 and a middle school program in Grade 7. Each year, the school will expand to ultimately serve students in Grades 1-9. The school fosters a collaborative professional atmosphere for educators, employs inquiry-based learning for students, and integrates world class strategies that promote innovation and creativity for all learners. AEA commits to a strong supportive culture of learners and distributed leaders who embrace and inspire life-long learning. The school is scheduled to open in August 2019.

The Mission

The AEA Mission: The Advanced Education Academy serves to foster a passion for life-long learning, a strong sense of self awareness and social responsibility and promotes altruistic values and lifelong learning.



The Philosophy

We firmly believe that:

- AEA students are shaped to become lifelong learners by participating in a holistic educational environment, personalized to their academic, physiological and psychological needs.
- AEA students access and participate in a fundamental education through three central pillars:
 - Solid foundation of knowledge
 - Comprehensive and innovative skill set
 - Diverse and purposeful experiences

- AEA students learn beyond the walls of the school and participate in a variety of contextual opportunities promoting the development of strong moral and ethical values.
- AEA students are equipped to navigate their future with elegance, confidence and responsibility.

The Sponsors

The Founding Head - International Division will work with and be supported by a highly talented and experienced Board of Directors and Chinese principal. As a part of the network of ISS schools in China and around the world, the school will be supported from the ISS Asia Pacific Office nearby, with connections to resources and training available through ISS, its schools in the region, and Level 5 (the ISS sponsored innovation and creativity hub in Shenzhen).



The Campus



The unique AEA building and campus has been designed by a noted UK architect to emphasize exceptional functionality and environmentally-friendly features. The design incorporates energy saving features that meet China's highest green score standards and certification. The historic building housing AEA has been totally re-imagined to incorporate abundant natural lighting and state of the art flexible learning spaces. Adjacent to athletic fields and many of Shenzhen's cultural sites, AEA offers true world class learning opportunities. AEA is located just 3 kilometers from ISS's flagship international school, Shekou International School, which affords both schools with rich collaborative opportunities.

The School Program of Learning

AEA students will learn in a program that combines the Chinese national standards and the U.S. Common Core curriculum. Students will complete the program prepared to take the Chinese national exam and fully ready to attend either a Chinese or international high school program.

More than fostering academic excellence, the school day incorporates learning experiences that develop the whole child. Flexible learning spaces, a STEAM focused curriculum, Next Generation Science Standards, and life skills purposefully integrated into each school day are integral to the broad-ranging AEA program. The excellent location in Shenzhen will also provide AEA students with access to an extensive array of culturally diverse learning opportunities available just outside the walls of the classroom.

The City

Advanced Education Academy is located in Shenzhen, a modern metropolis that links Hong Kong to China's mainland. The AEA campus is in the heart of the newly renovated traditional Chinese heritage area of Shenzhen and within five minutes of the vibrant and modern Prince Bay Harbor. This distinctive location provides an innovative learning atmosphere that blends rich Chinese experiences with international connections, boasting some of the most influential companies, creative arts facilities and innovative practices of the 21st century.



Position Overview

THE POSITION

Working closely with the ISS Senior Leadership Executive and the ISS Asia-Pacific Office and utilizing the well-established ISS protocols for new school startups, the Founding Head - International Division will advise on the fitting out of classrooms and facilities, help develop the full scope of the school's programs, and administrative processes and structures. The Founding Head - International Division will help design and execute marketing and admissions processes, recruit new staff, and carry out other related processes to prepare the school to open in August 2019.

QUALITIES:

- A visionary and inspirational leader
- A confident, collaborative decision-maker
- An outstanding communicator
- A leader with strong interpersonal skills
- A leader with strong financial, organizational, HR, marketing, and management skills

EXPERIENCE:

- Experience in school development including curriculum, facilities, finance, communications/marketing, and staffing; experience with school startups would be helpful
- Experience in school accreditation



- Experience with strategic and project planning and execution
- Resilience and commitment in achieving goals
- Proven success in recruitment in an international setting
- Experience with American curriculum models
- Proven experience and success as an instructional leader
- Experience with and a commitment to innovation and technology in education

ACADEMIC AND PROFESSIONAL QUALIFICATIONS:

- An advanced Educational Degree, with a credential in Administration
- Previous successful experience in executive or administrative roles, particularly as school director or similar role
- Overseas experience desired (China preferred)

SALARY & BENEFITS

An initial, multi-year and renewable contract offers a regionally competitive package of compensation and benefits commensurate with the responsibilities of the position.

Application Instructions

Effective date: August 2019

Application Deadline: Friday, November 9, 2018

ISS Vice President Administrative Searches & Governance Services, Dr. Beth Pfannl, will serve as the lead consultant for the Advanced Education Academy Founding Head - International Division search. She will be assisted by Dr. Kurt Nordness, Senior Leadership Executive and other members of the ISS staff. The tentative deadline for applications is Friday, November 9, 2018. However, ISS and the AEA Search Committee reserves the right to conclude the search at any point in the process when a successful candidate is identified.

Please send a formal letter of interest (cover letter) specific to this position no longer than two pages, along with your CV, both in PDF format to bpfannl@iss.edu and knordness@iss.edu and copy awotowey@iss.edu. The letter of interest should include the strengths the candidate feels qualify him/her for consideration for the position. You will be contacted by Ashley Wotowey regarding the next steps to follow for consideration.

Applicants are asked to submit their letter of interest and CV and complete all necessary application steps as early as possible, as ISS and AEA reserve the right to close the selection process at any time if an ideal candidate is found.

