



## **Administrative Search Announcement**

**DIRECTOR**

**STOCKHOLM INTERNATIONAL SCHOOL**

Stockholm, Sweden

January 29, 2018

## Overview of School



After five years of service, our highly esteemed Director of Stockholm International School (SIS) will be moving to a director position at The Western Academy of Beijing. We are now searching for her successor. The ideal start date is August 2018.

The position of the Director of SIS offers the right candidate a stimulating challenge in a thriving, innovative and rapidly growing city and the opportunity to spearhead the school in its next formative step on its journey, its relocation to a new campus in 2020.

## Mission and Values

The **SIS Vision** is to be a leading international school, operating to the highest educational standards and principles, providing its students with a safe environment that is academically, socially and personally stimulating and that will allow them to develop their individual potentials and prepare them for the challenges and responsibilities of global citizenship. A global citizen is respectful, resilient and reflective, in their daily actions towards themselves and others, as they actively seek to make a positive impact in both their own and the international environment.

**SIS Mission** is to deliver an internationally recognized curriculum in a positive and thriving intercultural atmosphere that will develop internationally minded students who feel:

- **valued**, and who **value** others, irrespective of their age, gender, national, linguistic, cultural, social and religious background, or school success;
- positively **challenged** in the areas of academics, arts and sports, and in interpersonal and intercultural encounters within and outside school;
- **prepared** to embrace learning challenges in their current and future life, and accept responsibility for their own actions.



## Who We Are

As the capital of Sweden, Stockholm hosts political, commercial, research, educational and cultural communities, all interconnected through a web of formal and informal networks, and mutually stimulating and helping each other. Stockholm's international relations play an essential role for most of its communities, and SIS represents a key component of our city's "infrastructure" necessary for these communities to exist and thrive.



For over 60 years, SIS has been developing educational excellence, social responsibility and personal integrity in decisively international students. We are an English-speaking, non-selective, preschool to grade 12, day school offering the International Primary Curriculum (IPC) and the International Baccalaureate Middle Years Programme (MYP) and Diploma Programme (DP). As a non-profit foundation, the school is governed by an independent and self-perpetuating Board of Trustees. The school's current enrollment is approximately 660 students with 120 teachers and 30 non-teaching staff.

The school is accredited by the Council of International Schools (CIS) and the Middle States Association of Colleges and Schools (MSA) and authorized by the International Baccalaureate Organization (IBO) and the International Preschool Curriculum (IPC). Small class sizes and well-staffed Student Support and English as an Additional Language departments, make for an ideal student-teacher ratio. Professional development for staff is a top priority and allows the school to maintain the highest educational standards.

During the summer of 2017, SIS completed a 10-year reaccreditation cycle with CIS and MSA.



The school was reauthorized to deliver the IB MYP and DP programmes and became an accredited IPC school.

In the autumn of 2017, SIS embarked on the development of a Strategic Plan. The result is a Strategic Plan for 2018-2021, which will be the guiding document for the further

development of the school and advancement of the SIS Mission and Vision in the coming years. Following an extensive planning and search process, SIS will in 2020, relocate to its new facilities. During 2017, the final decision of the new location was made, the required legal framework with the facility owner was established and the outline plans for refurbishments and new building of the site are progressing. This relocation fulfils one of the school's key strategic goals and will pose exciting challenges for the school leadership to both facilitate the successful relocation and to use it to lead the school in its next formative steps. SIS operates with sound finances and a stable, dedicated Board of Trustees.



## Who We Serve

SIS is the premier educational choice of the globally-mobile diplomatic, business and research



communities in Stockholm. With 80% of our student and staff population from outside of Sweden and over 60 nationalities represented, we “Value, Challenge and Prepare” our students for the responsibilities of global citizenship.

In addition to students from international communities, SIS serves a number of students with a Swedish background, typically children of returning expatriate families, or Swedish students who plan to move abroad.

## Our History

Stockholm International School was founded in 1951, by Mrs. Gisela Dietze. Mrs. Dietze came to Stockholm from Dresden, Germany, shortly after the end of World War II and began a private kindergarten with families associated with the British Embassy. This turned out to be quite popular and eventually the British Council helped Mrs. Dietze to found the Anglo-American School, as it was then called.

The first school was located at Djurgårdsbrunns Vårdshus, and it had 32 students. By the year's end it had 58 students, representing fifteen nations. The school grew steadily over time, and by 1967, it moved to its present location in the center of town on Johannesgatan. Its student population then was 288.

A true visionary, Mrs. Dietze was among the founding members of ECIS, and even from these early years, Stockholm International School has maintained an active role among international schools.



## SIS Director Profile

The Director of SIS reports to the Board of Trustees and functions as the chief executive officer responsible for the overall operations of the school, both its day-to-day operations and its long-term development. Accountable for the adherence to all school policies, procedures, regulations,



and applicable local laws, the Director also ensures adherence and alignment to best practice for international schools and relevant accreditations.

The Director is deemed the authority by the Board to execute and supervise all activities under the control of the Board as defined by school policies and procedures. The actions of the Director shall be in support of the school's mission and vision, and shall be conducted within the framework of Swedish law.

The Director acts as supervisor to all individuals and committees within the school. This authority may be delegated to other members of management and staff, but overall accountability cannot be relinquished. The Board may from time to time assign additional duties and responsibilities to the Director, provided such additional duties and responsibilities are consistent with those normally associated with the position of chief executive officer of a school. One of the current such responsibilities is to lead the successful relocation of the entire school to its new campus in 2020.

### **Director Qualifications, Experiences and Attributes**

- Professional experience in international education;
- University degree in the relevant field(s) (master's or doctorate preferred);
- Experience as a leading administrator in education oriented institutions;
- Experience with current international education philosophy and programmes;
- Solid financial understanding and sound managerial skills;
- Sound insight of current educational applications of information technology;
- Visible, approachable style of leadership with first-rate interpersonal skills;
- Transparent, team-building leadership style;
- Passion to communicate school's vision and common purpose;
- Inspiring others to achieve common goals;
- Understanding of cultural differences and sensitivity to multi-national school population;
- Understanding and curious interest in the Swedish/Scandinavian societal context in which the school operates;
- Strong moral character.

### **Who are we looking for - and from where?**

As our future Director, you will align with most, if not all, of the above qualifications, experiences and attributes.

You may well come from a director or management role in other international schools, or schools with a clear international orientation. You may also come from other types of educational institutions, organizations, authorities, businesses or the like from where you have developed your educational experience and leadership traits.

Above all, you have a passion for international education and a true devotion, through effective and compassionate leadership of the school, to develop our students in line with the SIS Vision and Mission.

You most likely have an international background and/or experience originating from outside Sweden. Alternatively, you originate from Scandinavia and have built your international orientation and experiences through your work.

Irrespective of nationality, you view the opportunity to work and live in Stockholm as an exciting prospect through which you will gain and build both professional, cultural, societal, and personal experiences for life.



## What does SIS Offer?



First and foremost, SIS offer an exciting and challenging directorship role for the only true international school in Stockholm. Stockholm itself is an exciting and thriving city; in terms of numbers Stockholm is (and has been for long) among the fastest growing metropolitan areas in Europe. This is also reflected in the growth of SIS which has nearly doubled its student numbers over the last decade.

The SIS Board offers an initial three-year fixed term contract subject to renewal upon mutual agreement and a competitive salary and benefits package for leaders of independent schools in Sweden.

## Application Instructions

**Effective Date:** August 2018

**Deadline:** January 29, 2018

ISS Vice President for Administrative Searches, Dr. Beth Pfannl, will serve as the lead consultant for the Stockholm International School Director search. She will be assisted by Ms. Ashley Wotowey and other members of the ISS staff. The tentative deadline for applications is January 29, 2018 however, ISS reserves the right to conclude the search at any point in the process when a successful candidate is identified.

Semifinalist candidates will be identified by ISS and their dossiers will be forwarded to the Search Committee. All candidates for this position must have a current ISS profile to ensure that credentials are provided in a uniform and consistent manner. There is no fee associated with this application.

**Steps to apply:** Follow the instructions below to create your quick ISS administrative profile





### Current ISS candidates:

- 1) Write a formal letter of interest no longer than two pages, explaining your strengths as a candidate and why you are interested in this particular position.
- 2) Attach your updated CV
- 3) Save your letter and CV in PDF format
- 4) Submit via email to Dr. Beth Pfannl ([bpfannl@iss.edu](mailto:bpfannl@iss.edu)) and copy Ashley Wotowey ([awotowey@iss.edu](mailto:awotowey@iss.edu)).
- 5) Upon receipt of your letter, you will be recorded as a candidate and your ISS file will be sent to Dr. Pfannl and the ISS Search Team

### New & Returning ISS candidates:

- 1) Complete the steps above to submit your formal letter of interest and CV
- 2) Await application instructions via email

### ALL Candidates:

This search requires that (at minimum) the following materials be uploaded to your ISS online portfolio: Educational Philosophy/Leadership Style and Current CV/Resume (under 2 pages).

***Applicants are asked to submit their letter of interest and complete all necessary application steps as early as possible, as ISS and SIS reserve the right to close the selection process at any time if an ideal candidate is found.***